

**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY
MINUTES – DRAFT
FINANCE & ADMINISTRATION COMMITTEE**

DECEMBER 5, 2016

The Finance & Administration Committee of the San Luis & Delta-Mendota Water Authority met at approximately 12:20 p.m. at 842 6th Street in Los Banos with Chairman Bill Pucheu presiding.

FAC Committee Members Present

Ex-Officio

Absent

Division 1

Anthea Hansen, Alternate for Rick Gilmore

Division 2

Don Peracchi, Member

Division 3

Chris White, Alternate for Jim O'Banion

Division 4

Sara Singleton, Member - Dana Jacobson, Alternate

Division 5

Bill Pucheu, Chair and Member - Steve Stadler, Alternate

Friant Water Authority

Absent

Authority Representatives Present

Jason Peltier, Executive Director

Frances Mizuno, Assistant Executive Director

Jon Rubin, General Counsel

Tona Mederios, Director of Finance

Others Present

None

1. Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

2. Opportunity for Public Comment

There were no public comments.

ACTION ITEMS

3. Committee to Consider Approval of the November 15, 2016 Meeting Minutes

The November 15, 2016 meeting minutes of the Finance & Administration Committee were reviewed. On a motion by member Don Peracchi and seconded by alternate Chris White, the Committee unanimously approved the minutes. The Committee action is reported as follows:

AYES: Hansen, Peracchi, White, Singleton, Pucheu

NOES: None

ABSTENTIONS: None

REPORT ITEMS

4. FY17 Amended Budget to Actual Expenditures Comparison

Director of Finance Tona Mederios presented the FY17 amended budget to actual expenditure comparison report through October 31, 2016 with detailed review of the following funds: LegOps 1, LegOps 2, DIPS, and Grasslands Basin Drainage (GBD). Member Sara Singleton requested that the summary page be modified to show amended budget to actual expenditures comparison. Staff indicated it will modify future reports to include the amended budget to actual information as requested.

5. Review of Current Draft Policies & Procedures Manual

Executive Director Jason Peltier introduced this report item noting that the previous deadline to complete the Policies and Procedures Manual of January 1, 2017 will be changed to March 1, 2017 as the committee members will need more time to review the draft and provide feedback to staff. General Counsel Jon Rubin discussed the draft manual in detail and requested that the committee members review the draft and provide feedback to staff before completion of the manual.

6. Reports Pursuant to Government Code Sec 54954.2

None

7. Adjournment

The meeting was adjourned at approximately 1:45 p.m.